



Corona-Norco Unified School District Special Education CAC Meeting Minutes

October 19, 2023, 6:00pm - 8:00pm

6:01 Call Meeting to Order/Roll Call

- ★ Members in Attendance: 8 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey, Alyssa (arrived at 6:06 pm)
- ★ Excused: 0
- ★ Unexcused: 0

<u>CAC Committee Board Officers</u>		
Randa Fletcher	Chairperson	<input checked="" type="checkbox"/>
Mystie Hamelin	Vice-Chairperson	<input checked="" type="checkbox"/>
Amy Paine	Secretary	<input checked="" type="checkbox"/>
Violette Cortez	Community Relations	<input checked="" type="checkbox"/>

<u>Board Members</u>		
Dawn Rust	Administrative SELPA Director	<input type="checkbox"/>
Andrea Neptune	Parent	<input checked="" type="checkbox"/>
Jami Merchant	Parent	<input checked="" type="checkbox"/>
Linsey Krauss	Parent	<input checked="" type="checkbox"/>
Alyssa Garcia	Parent	<input checked="" type="checkbox"/>

Others Present: Kelly G, SpEd Admin Director, Jeff Frey, Attorney for the District; Evelyn, Translator for the District

6:02 Adoption of the Agenda

Vote:

1. **Motion** to adopt the Agenda with amendments: Jami
 - **Amendments:**
 1. Pg 4 - CAC Committee/Legislation - name Jamie to Jami
 2. Pg 5 - 8. a. Director's was misspelled
2. **2nd:** Mystie
3. **Discussion?** N/A
4. **Vote:** **Yes:** 7 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey; **No:** 0; **Abstain:** 0

Motion passed to adopt the Agenda with amendments



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6:03 In-Person Meeting

- Who will need to be remote/absent for November? None

6:04 School Board Member Comments - N/A

6:04 SELPA Report - Kelly G (filling in for Dawn Rust)

1. CNUSD Supporting Inclusive Practices (SIP)

- The first training was on 9/27; 15 people were in attendance including both SpEd and Gen Ed teachers; School Sites: Vander Molen, Franklin, Clara Barton, Eastvale, Norco High School. The next training is in October.
- Existing Co-teaching models: Which subjects are being co-taught? Which high schools are implementing co-teaching classrooms? Roosevelt has implemented co-teaching classes (Lang Arts 9 & 12)

2. Universal Design Learning (UDL)

- On 10/2 there was a district-wide in-service training that included: Auburndale, River Heights, Ramirez, CFIS

3. October National Disability Employment Month

- We want to encourage visibility on the SpEd website.

4. Fair and Accurate Grading

- 10/2 in-service day, in the afternoon for all the high schools; presented by Dr Doug Reeves.
- Rollout for elementary standards-based report cards is on track.
- On target: began to train teachers on the technical side.
- Recommend: blast to parents to make them aware this is coming, provide information on PIN night, small quick videos explaining why the change, what the numbers mean

6:19 SELPA Update - Kelly G (filling in for Dawn Rust)

1. Real Talk Autism Edition Captain X training is offered to community members and families - **Reference #1**
2. The School Board would like to have CAC present on 4/16/24.
Randa alternatively requested May. Kelly will get back to us in November.

6:20 Public Comments (Non-Agenda Items) - N/A



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Official Business

6:20 General CNUSD Updates

1. LCAP Meeting - Mystie
 - The first meeting is on 10/20 and another in November (before the next CAC meeting)
2. Superintendent Meeting - Andrea
 - Missed 9/23, next one is in November
3. School Board Meeting
 - Discussed potential boundary changes

6:25 Special Education Webpage Update - Andrea, Randa

- There is now an automated link to special ed from the main page

6:30 Inclusion Policy Update - Andrea, Mystie

- VOTE: to initiate a "Guide for Implementing Inclusion". The idea is to generate somewhat of a family-friendly resource as a complement to the policy for implementing best practices for inclusion.

Vote:

1. **Motion** to initiate a "Guide for Implementing Inclusion": Mystie
2. **2nd:** Violette
3. **Vote:** **Yes:** 8 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey, Alyssa;
No: 0; **Abstain:** 0

Motion passed to initiate a "Guide for Implementing Inclusion"

- Draft version to be presented to the School Board at November's Meeting.

6:35 Student Placement and Program Options - Kelly G. - **Reference #2**

1. Discuss SDC classes offered, specifically "Basic", "Essentials", and "Life Skills"
2. Discuss different diploma options that correlate to Specialized Academic Instruction (SAI) courses
3. Discuss CTE Pathway Options

7:08 Update September Parent Training

- "How to Advocate for Your Child", Wendy Dumlao, Esq., September 28, 2023
- Approximately 20 people



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7:10 October/November Parent Training

- “Student Behavior Supports”
- Angel, ABA Awakened
- Tuesday, 11/14 6-7 pm via Zoom
- Violette will prepare the flier and post

7:15 CAC Committee Updates - open discussions on committee positions

1. Inclusive Practices - Andrea

- N/A

2. Parents Helping Parents - Andrea, Amy

- A lot of residual items from the paraeducator changes at the beginning of the school year.

3. Membership & Outreach - Randa, Violette

- 1 new board member; application will go to School Board on 11/7 for approval

4. Research

- Remove this committee from the Agenda, Minutes, and Bylaws

5. Legislation - Dawn, Jami

- AB248 - Dignity for All Act, passed
- SB691 - Dyslexia bill, still on file
- SB354 - Inclusive practices and UDL, passed. Required to be in place by 1/2025.
- SB635 - Provide hearing aids for all children under 2, passed

6. Bylaws - Amy, Mystie

- **VOTE:** to redact “CRP or CRP designee attends monthly CNUSD Board meeting and then reports back to the CAC board Monthly”

Motion: Mystie

2nd: Jami

Vote: Yes: 8 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey, Alyssa;

No: 0; **Abstain:** 0

Motion passed

- **VOTE:** to remove committees - “7.1a Nominating Committee”, “7.1g Research Committee”.

Motion: Jami

2nd: Andrea

Vote: Yes: 8 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey, Alyssa;

No: 0; **Abstain:** 0

Motion passed



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- **VOTE**: to change 6.3.1.a which states “Must attend a minimum of 3 consecutive meetings” to “Must attend a minimum of 2 consecutive meetings”
Motion: Mystie
2nd: Violette
Vote: **Yes**: 8 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey, Alyssa;
No: 0; **Abstain**: 0
Motion passed
- **VOTE**: to reorganize the committee structure in the Bylaws absent the deleted subcommittees.
Motion: Mystie
2nd: Amy
Vote: **Yes**: 8 - Randa, Mystie, Amy, Violette, Andrea, Jami, Linsey, Alyssa;
No: 0; **Abstain**: 0
Motion passed
- **VOTE**: to change section “5.3 Term of Office: A term is considered to be after approval of the application and expires 2 years after that date.” to state “A term is considered to be 2 years and commences the month after the CAC board votes and approves the new officer”.
Motion: **POSTPONE VOTE**
- **VOTE**: Secretary language in Section 5.5.3: See “Attachment A”
Motion with Amendment: Mystie
2nd: Linsey
Vote: **Yes**: 7 - Randa, Mystie, Amy, Violette, Jami, Linsey, Alyssa; **No**: 0;
Abstain: 0; Andrea excused herself from meeting
Motion passed
- **VOTE**: Vote to keep monthly board meetings in the evenings from 6:00 - 8:00 pm
Motion: Jami
2nd: Alyssa
Vote: **Yes**: 7 - Randa, Mystie, Amy, Violette, Jami, Linsey, Alyssa; **No**: 0;
Abstain: 0
Motion passed



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- **VOTE:** Add a Section 5.6 to state:
“**5.6 Duties of Non-Officers:**
5.6.1 Definitions: All appointed members of the CAC Board that do not hold an Officer position shall be defined as “Non-Officers” for the purpose of this section.
5.6.2. Participation: Each Non-Officer shall commit to the participation of no less than one sub-committee as outlined in Article VII of these Bylaws.
5.6.3 Appointed Representative: Any Member acting as an “appointed representative” on behalf of another member does not satisfy the requirements of committee participation as expressed in section 5.6.2. Any agreement to act as an appointed representative is done so voluntarily and does not absolve them of their chosen committee commitment duties.”

Motion: Jami

2nd: Alyssa

Vote: **Yes:** 7 - Randa, Mystie, Amy, Violette, Jami, Linsey, Alyssa; **No:** 0;

Abstain: 0

Motion passed

7. Nomination -

- Remove this committee from the Agenda, Minutes, and Bylaws

8. Local Plan Review Committee - Mystie, Randa - **Reference #2**

- Given the SELPA Director’s representation that the Local Plan’s first meeting will not be until after the holidays, a presentation to the CAC board on recommendations to update the Local Plan will be made at that time.

7:45 Nominations for Board Officer Position: Secretary

- **VOTE:** Vote Amy to continue as Secretary

Motion: Randa

2nd: Jami

Vote: **Yes:** 7 - Randa, Mystie, Amy, Violette, Jami, Linsey, Alyssa; **No:** 0;

Abstain: 0

Motion passed

7:50 LEGO Event Collaboration with CNUSD Parent Center

- RCDOE is not returning our messages on getting information.
- Alternative Idea: Gallery on the Go - The Owner will donate her time, \$3 per student, Jami reached out to the library to see if they will donate space. Jami and Randa will meet with Cassandra at the Parent Center to see if we have space there. Hold the event in February, and cap it at 80 kids.



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Motion to extend CAC meeting for 20 minutes: Randa

2nd: Mystie

Vote: **Yes:** 7 - Randa, Mystie, Amy, Violette, Jami, Linsey, Alyssa; **No:** 0; **Abstain:** 0

Motion passed

8:00 Inclusion Opportunities at Victress Bowers - Table until November meeting

8:01 Advisement

- **VOTE:** To advise the board of education to recognize December 2nd as National Special Education Day annually. Add to highlight a couple of students and SpEd teachers.

Motion: Mystie

2nd: Jami

Vote: **Yes:** 7 - Randa, Mystie, Amy, Violette, Jami, Linsey, Alyssa; **No:** 0;

Abstain: 0

Motion passed

8:05 Coffee Talk

- 10/12 Mtg
- Considerations of child care for families at the Parent Center to be discussed to enable more families to attend. Cassandra said we sometimes have child care and sometimes don't.
- Cassandra will have a translator available going forward.

8:10 Board Comments

1. Jami - wants a planning workshop to collaborate on goals to bring to the district.
2. Jami - Attorney fees paid to date for an attorney to be present at the CAC Board. Total \$17,984: 2021 \$641, 2022 \$7,880, and 2023 \$9,463. Not a wise use of our money. What is missing is training us as board members on the Roberts Rule, the Brown Act, and what is our role as CAC Board members. I would like to see money going to pay attorneys instead of funding our programs.
3. Mystie - The US dept of Ed intends to strengthen and protect the rights of students with disabilities by amending regulations implementing Section 504. I would love a presentation about this. [U.S. Department of Education Announces Intent to Strengthen and Protect Rights for Students with Disabilities by Amending Regulations Implementing Section 504](#)
4. Violette - CNUSD Sunrise Chats Educate parents - Diane Alexander from SpEd will be leading this. I would like to share this on the CAC fb page
5. Randa - under website
6. Randa - Wellness Summit 3/22/2024
7. Randa - In contact with Irvine Unified CAC Board
8. Randa - Wants to request that we visit high schools/site visits to be able to see the needs of our community.



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9. Randa - FastBridge - does that still exist?

ACTION ITEMS

8:18 Motion to Approve September 2023 Meeting Minutes

Vote:

1. **Motion** to approve Meeting Minutes with amendments: Randa
 2. **2nd:** Mystie
 3. **Discussion?** N/A
 4. **Vote:** **Yes:** 5 - Randa, Mystie, Amy, Violette, Jami; **No:** 0; **Abstain:** 0
- Motion passed** to approve and adopt meeting minutes

8:20 Meeting Adjourned

Vote:

1. **Motion** to adjourn the meeting: Randa
2. **2nd:** Mystie

Meeting Adjourned

UPCOMING EVENTS

- November 16, 2023, CAC Board Meeting 6 pm - 8 pm at the District Office, J West Building at District offices.

REFERENCES

- *All references are located on the CNUSD CAC website under **Agendas***
- *References could be presentations, files, documents, and/or any other supporting information presented during the meeting.*

Reference #1: Real Talk Autism Edition, Kelly G.

Reference #2: Student Placement and Program Options, Kelly G.